

KIBAHA INSTITUTE OF BUSINESS



ACADEMIC ACTIVITIES CALENDAR FROM JULY 2023 TO JUNE 2024

DATE	EVENT	RESPONSIBLE PERSON
01/July to 31 July 2023	Conduct of Semester II examination for BTCBA academic year 2022/2023, September Intake	KiB & Students
	Marking of End of Conduct of Semester II examination for BTCBA academic year 2022/2023, September Intake	Tutors
	Receiving of Application for BTCBA and ODBA for Academic year 2023/2024, September Intake	KiB & Applicants
1 August to 31 August, 2023	Post Moderation of End of Semester II examination for academic year 2022/2023 BTCBA, September intake	CBE
	Examination Committee Meeting to Discuss examination Results for 2022/2023 September Intake	Examination Committee
	Conducting of Supplementary Examinations for academic year 2022/2023, September Intake	KiB & Students
	Uploading of End of Semester II examination Results to NACTVET Database and Submitting of examination Hardcopies to NACTVET	KiB
	Receiving of Application for BTCBA and ODBA for Academic year 2023/2024, September Intake	Applicants
1 September to 25 September,	End of Receiving of Application for BTCBA and ODBA for Academic year 2023/2024, September Intake	Applicants

DATE	EVENT	RESPONSIBLE PERSON
2023	Submission of selected applicants for Verification - Second Round	KiB
1 September to 30 September, 2023	Verification of uploaded examination results for Semester II academic year 2022/2023 September Intake	NACTVET
	Processing application Verification	NACTVET
1st October, 2023	Start of Visiting secondary Schools (DSM &KBH)to promote KiB and address for March Intake - 2024	KiB
2nd October, 2023	Release of Admission of Students Verification Second Round	NACTVET
6th October, 2023	Graduation Committee First Meeting	Graduation Committee
16th October, 2023	Opening of Academic year 2023/2023, First Semester September Intake	KiB & Students
	Start of Registration of selected and verified students in the Institutional panel for academic year 2023/2024	Admission Committee
	Online transfer for Continuing Students	
31st October, 2023	Student Organization Meeting and Student Organization Election	Students
3rd November, 2023	End of Visiting secondary Schools (DSM &KBH)to promote KiB and address for March Intake - 2024	KiB
	Graduation Committee Second Meeting	Graduation Committee
18th November, 2023	End of Registration of selected and verified students in the Institutional panel for academic year 2023/2024	Admission Committee
24th November, 2023	Graduation Committee Third Meeting	Graduation Committee
30th November, 2023	Student Organization Meeting	Students

DATE	EVENT	RESPONSIBLE PERSON
6th to 8th December, 2023	Conduct of tests 1 semester I for academic year 2023/2024 september intake	Tutors, Students
9th December, 2023	Indepence Day	ALL
11th December, 2023	Management Committee Meeting	Management Committee
24th December, 2023	Christmass Ave	ALL
25th December, 2023	Chistmass Day	ALL
26th December, 2023	Boxing Day	ALL
1st January, 2024	NEW YEAR	ALL
3rd January, 2024	Examination Committee Meeting	Examination Committee
4th January, 2024	Start of Setting of End of Semester I examination for Academic year 2023/2024, September Intake	Tutors
9th Janaury, 2024	Admission Committee Meeting	Admission Committee
11st January, 2024	Management Committee Meeting	Management Committee
13th January, 2024	Stakeholders' Workshop Meeting	KiB, Stakeholders
15th January, 2024	Submission of request to enroll students for March Intake	KiB
	End of Setting of End of Semester I examination for Academic Year 2023/2024, September Inatke	Tutors

DATE	EVENT	RESPONSIBLE PERSON
16th January, 2024	Start of Selected KiB Curriculum Development Committee to work	Selected KiB Curriculum Development Committee
17th to 19th January, 2023	Conduct of tests 2 semester I for academic year 2023/2024 september intake	Tutors, Students
19th January, 2024	Start Pre - moderation of End of Semester I examination for 2023/2024 September, intake	CBE
	Graduation Ceremony For BTCBA 2021/2022 and BTCBA 2022/2023	KiB, Graduates, AHADI Project Beneficiaries
	Graduation Ceremony for Cohort 1; AHADI Project	
31st January, 2024	End of Pre - moderation of End of Semester I examination for 2023/2024 September, intake	CBE
5th February, 2024	Release of Technical Institutions permitted to enroll students for March Intake	NACTVET
	Opening admission of students Window for March Intake, 2023/2024	NACTVET
	Start receiving applications for Students admission into March Intake 2024	KiB, Applicants
1st March, 2024	Submission of Updates through the Institution panel on the students Admission Guidebooks for academic year 2024/2025 Start	Admission Committee
8th March, 2024	Submission of selected applicants for Verification - March Intake - 2024	KiB, NACTVET
9th March to 14th March, 2024	Verification of Selected Applicants for March Intake 2023/2024	NACTVET
11st March, 2024	Start of Semester I examinations for Academic year 2023/2024 September Intake	KiB, Students
15th March, 2024	Release of verification results through Institutional Panel - March Intake 2024	NACTVET

DATE	EVENT	RESPONSIBLE PERSON
19th March, 2024	End of Semester I examinations for Academic Year 2023/2024 September Intake	KiB, Students
	Semester I short Break start for academic year 2023/2024 September Intake	Students
20th March, 2024	Start of Marking of End of Semester I examination for Academic year 2023/2024 September Intake	Tutors
25th March, 2024	Beginning of Studies for March Intake 2023/2024	KiB, Students
	Start of enrolment of verified and reported applicants for March Intake - 2024	KiB, Students
	Start of Semester II for Academic year 2023/2024 September Intake	KiB, Students
	End of Marking of End of Semester I examination for Academic year 2023/2024 September Intake	Tutors
26th March, 2024	Post Moderation of End of Semester I examination for academic year 2023/2024 BTCBA, September intake	CBE
28th March, 2024	Selected KiB curriculum Development Committee to present First Draft Report	Selected KiB Curriculum Development Committee
31st March, 2024	Easter Sunday	ALL
1st April, 2024	Easter Monday	ALL
10th to 11th April, 2023	Eid el Fitr	ALL
12th April, 2024	End of Post Moderation of End of Semester I examination for Academic year 2023/2024 September Intake	CBE
15th April, 2024	Examination Committee Meeting to Discuss examination Semester I Results for 2023/2024 September Intake	Examination Committee
	Compilation of Students Admission Guidebook for 2024/2025 Academic year	NACTVET

DATE	EVENT	RESPONSIBLE PERSON
20th April, 2024	Uploading of End of Semester I examination Results to NACTVET Database and Submitting of examination Hardcopies to NACTVET for 2023/2024 September Intake	Examination Committee
21th April, 2024	Submission of Corrections/Improvement in the draft of Students Admission Guidebooks	Admission Committee
23rd to 25th April	Start of tests 1for semester I and Semester II for March and September Intake respectively	Tutors, Students
30th April, 2024	Second Draft of KiB Curriculum Report	Selected KiB Curriculum Development Committee
1st May, 2024	MAY MOSI	ALL
	Publication of Students Admission Guidebook for Academic year 2024/2025	NACTVET
5th May to 28th May, 2024	Capacity Building to Admission and Examination Officers on admission and examination matters	KiB, NACTVET
15th May, 2024	Admission Committee Meeting	Admission Committee
17th May, 2024	Opening of Students Admission Window for the Academic year 2024/2025 September Intake	NACTVET
	Discipline Committee Meeting	Discipline Committee
24th May, 2024	Management Committee Meeting	Management Committee
25th May, 2024	Verification of Uploaded Examination results for Semester I academic year 2023/2024 September Intake	NACTVET
26th May, 2024	Examination Committee Meeting	Examination Committee
27th May, 2024	Start of Setting of End of Semester I and Semester II examination for Academic year September and March Intake Respectively	Tutors

DATE	EVENT	RESPONSIBLE PERSON
31st May, 2024	Submitting of the KiB curriculum to NACTVET for Approval	Selected KiB Curriculum Development Committee
3th to 5th June, 2024	Start of tests 2 for semester I and Semester II for March and September Intake respectively	Tutors, Students
	End of Setting of End of Semester I and Semester II examination for Academic year September and March Intake Respectively	Tutors
10th June, 2023	Post Moderations of End of Semester I and Semester II examination for Academic year September and March Intake Respectively starts	CBE
20th June, 2024	Post Moderations of End of Semester I and Semester II examination for Academic year September and March Intake Respectively ends	CBE
30th June, 2024 - 8th July, 2024	Start of Semester I and II Examinations for September and March Intake	Tutors, Students

ISSUED BY
Kibaha Institute of Business